



Erasmus Enrollment

Erasmus coordinator Bc. Veronika Šuková



Faculty of Agrobiology,
Food and Natural Resources

University Full of Life

Agenda

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- Faculty website www.af.czu.cz/en
- Study information + time schedule for academic year 2025/2026
- Information portals for students
 - University Information System (UIS)
 - MS Teams
 - Moodle
- Next steps & questions
- Study programmes in English



International Relations Office

International Relations Office >

How to get to campus >

Admissions coordinator

Panušková Šárka
Mgr.
✉ panuskova@af.czu.cz
✉ iro@af.czu.cz
☎ +420 224 384 577

Travel order coordinator and Erasmus+ traineeship coordinator

Růžicková Hana
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✉ ruzickovah@af.czu.cz
☎ +420 224 383 055

Erasmus Coordinator

Šuková Veronika
Bc.
✉ Sukovav@af.czu.cz
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Double and Joint degree coordinator

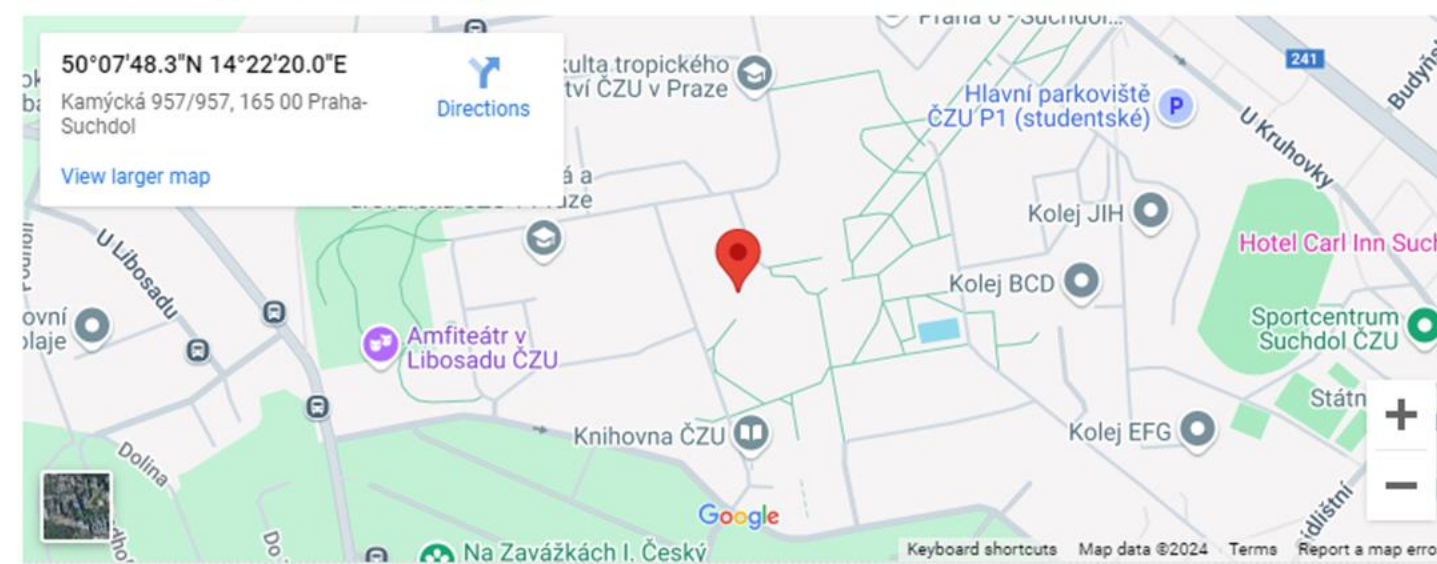
Portway Catherine Anne
✉ portway@af.czu.cz
✉ iro@af.czu.cz
☎ +420 224 384 577

The International Relations Office (IRO) is a unit within the Dean's office of the Faculty of Agrobiology, Food and Natural Resources that is in charge of implementing the international policy of the Faculty and University. IRO informs, engages and supports the academic community of the Faculty (teachers, students and scientists) in their international activities. IRO assists students in international study programmes of the Faculty taught in English and promotes the Faculty study programmes at international level.

IRO is located in room number 120, building FAPPZ A.

Office hours are **Mon-Fri: 8-11am**

How to get to campus



**Here you can
find contacts to
our office**

About the Faculty

Departments

Study

Science & Research

International Relations

Study

Study at Faculty

Study Administration Office

Study programmes

Information for students

Study documents

FAFNR / Study / Study documents

Study documents

System integrator



Rejda Tomáš
Ing.

✉ rejda@af.czu.cz

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Study documents

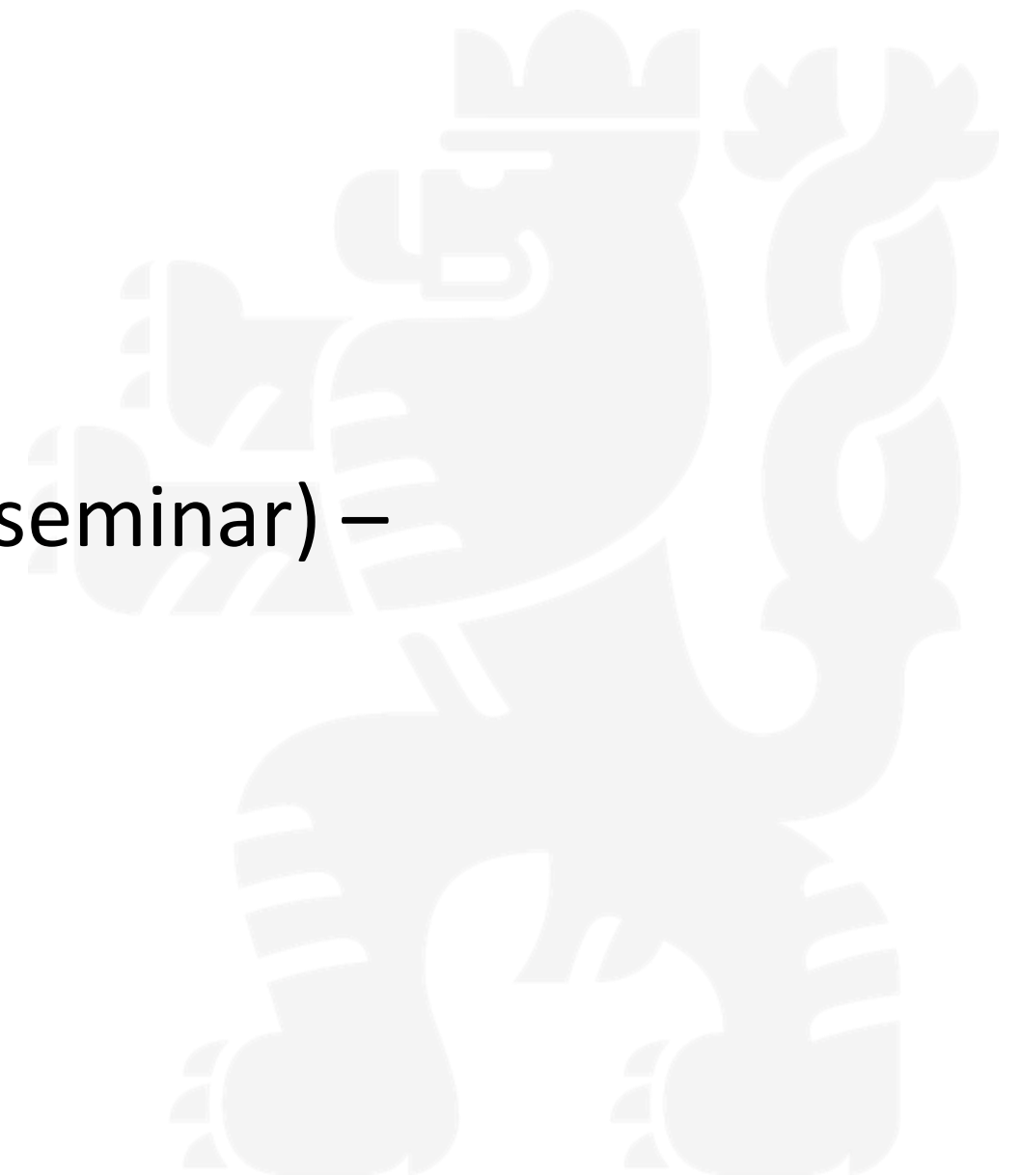
- > Academic Year Schedule 1 file
- > Forms and Requests 4 files
- > Legislative documents 5 files
- > Introductory presentation 3 files
- > Bachelor and Master thesis, FSE, Graduation 13 files
- > Enrolment, Advancement to higher year 4 files

**Here you can find
useful documents
e.g. this
presentation**

Study information

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- Academic year is divided into two semesters:
 - an autumn/winter (WS) semester
 - a summer/spring (SS) semester
- Each subject consists of a **lecture** and a **practical training** (seminar) – attendance is compulsory:
 - 2 teaching hours of lectures a week = 90 minutes
 - 1-2 teaching hours of practical training a week
 - 1 teaching hour lasts 45 minutes



Study information

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Each subject has a code which indicates the mode of completion of a subject



← **Z**EX01**Z** (Aquatic Ecosystem Restoration)

→ Z (zápočet) = **creditation** (e.g. project, presentation)



← **A**AA41**E** (Advanced Meteorology and Climatology)

→ E (exam) = **creditation** + **exam** (e. i. without **creditation** it is not possible to take the exam)

- Exams can be oral or written
- Grading system for exams: 1 – excellent; 2 – very good; 3- good; 4 – fail

Study information

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- You have been enrolled into study and the subjects from your Online Learning Agreement (OLA) were recorded in the University Information System (UIS).
- If there are any timetable conflicts and you wish to change your subject(s), please email **the name and the code of the subject you wish to delete and add to sukovav@af.czu.cz at the latest by 13th of February.** We will record the changes in UIS for you.
- Changes to your timetable after this date **will not be possible.**
- You need to have **at least 50%** of your subjects from our Faculty.

ACADEMIC YEAR SCHEDULE 2025/2026 8

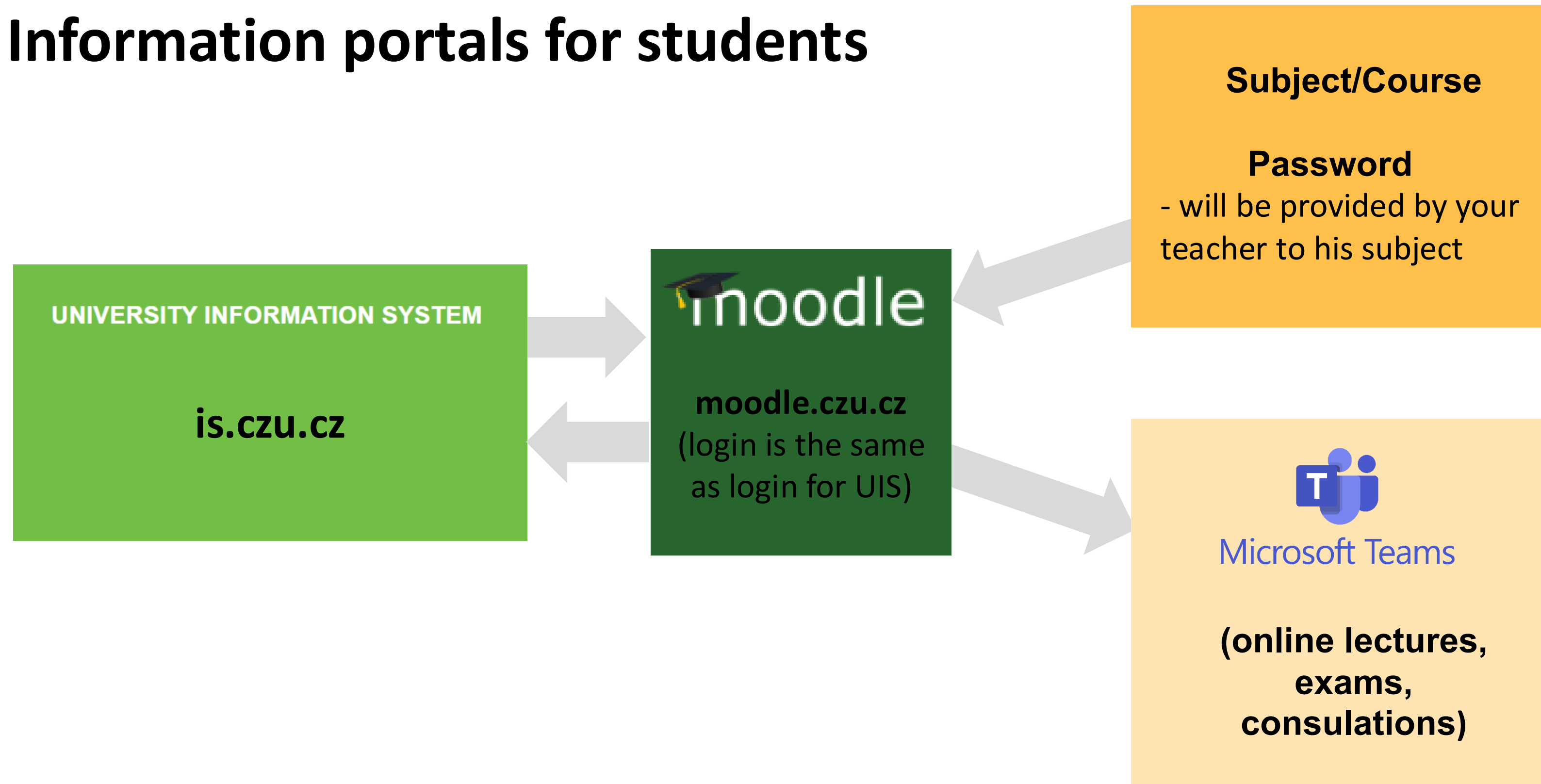
Winter semester	 Teaching period	29 September – 22 December 2025
	 Examination period	5 January - 8 February 2026
	Public holidays	28 October, 17 November 2025
Summer semester	 Teaching period	9 February – 3 May 2026
	 Examination period	4 May – 30 June 2026
	 Summer holidays	1 July – 31 August 2026
	Public holidays	18 April 2026, 21 April 2026, 1 May 2026

A close-up photograph of a person's hands wearing bright yellow nitrile gloves. The hands are holding a small, young green plant with several serrated leaves. The plant is growing out of a square, dark green peat plug. To the left of the plant, a fine mist of water droplets is being sprayed, creating a soft, white fog. The background is blurred, showing more green plants and a white structure, likely part of a greenhouse or nursery setup.

Information portals

Information portals for students

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MOODLE

11

 | moodle English (en)  You are not logged in. (Log in)

Moodle - Česká zemědělská univerzita v Praze

Home

Navigation

▼ Home

 My courses

 Seznam GAELPů (Garantů Elektronické Podpory za jed...)

 My courses

> Courses

My courses list

▼ Course categories

 Fakulta agrobiologie,



Vážení uživatelé,
rádi bychom vás informovali, že z důvodu **technické úpravy serveru** může **dne 18. 9. 2024** docházet ke
krátkodobým výpadkům systému Moodle ČZU.
Omlouváme se za případné komplikace a děkujeme za pochopení!
Moodle tým



 Seznam GAELPů (Garantů Elektronické Podpory za jednotlivé katedry)

Course categories

Login

Username

Password

Log in

Lost password?

Pro přihlášení použijte
stejně přihlašovací údaje

MOODLE

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English (en) ▼



Daka Alketa DA ▼

prostřednictvím aplikace **Helpdesk**. Moodle tým

Upcoming events

There are no upcoming events

[Go to calendar...](#)

Calendar

◀ August September October ▶ 2024

Mo	Tue	We	Th	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

🎓 Methods of calculation - ZS 23/24

▼ **KZR ZS 23/24**

🎓 Zoology - Bc. - ZS 22/23

▼ **KPOP LS 23/24**

🎓 Forest Soil Sciences, Soil Science, Soil Science - Bc., Soil Science (Forestry) - LS 23/24

▼ **KC ZS 23/24**

🎓 Inorganic and Analytical Chemistry - Bc. - ZS 23/24

▼ **KC LS 23/24**

🎓 Organic Chemistry - Bc. - LS 23/24

✅ Pokud se nezobrazuje seznam předmětů zapsaných v IS Studium (UIS), vyčkejte cca 10 sekund a proveďte obnovení stránky. [Načíst moje předměty \(zapsané v IS Studium\)](#)

Předměty zapsané v IS Studium (UIS) - ZS 24/25

AKA30E Animal Nutrition - Bc.

AEA22E Aquaculture

AVA42E [🔗](#) Biological Principles of Livestock Breeding - Bc. - ZS 24/25

AOA28E Fundamentals of Plant Protection - Bc.

Vysvětlivky: [🔗](#) = K předmětu v UIS existuje ve zvoleném období vytvořený kurz v Moodle ČZU (viz odkaz).
Seznam předmětů se synchronizuje s UIS každých 6 hodin, tzn. odkaz na nyní neexistující kurz se může brzy zobrazit!
Není-li v seznamu odkaz na příslušný kurz, zkuste jej vyhledat níže pomocí názvu nebo kódu předmětu!
Pokud předmět ze seznamu skutečně neexistuje (není na něj odkaz a nelze ho vyhledat), kontaktujte vyučujícího (resp. garanta) tohoto předmětu!

S = Student(ka) je zapsán(a) v kurzu.

Course categories

Code will be provided by the teacher

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 |  English (en)   Daka Alketa  DA 

Navigation

- Home
 -  Dashboard
 - > Site pages
- My courses
 -  More...
- Courses
 -  **2425ZS/AVA42E**

Administration

- Course administration
 -  **Enrol me in this course**

Enrolment options

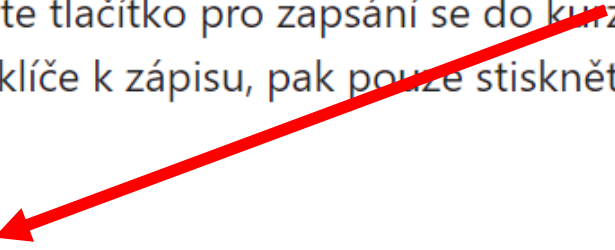
2425ZS/AVA42E Biological Principles of Livestock Breeding - Bc. - ZS 24/25 

Garant: Pintus Eliana
Pedagog: Ros-Santaella Jose Luis
Pedagog: Scaringi Maria
Pedagog: Tlustoš Pavel

▼ Self enrolment (Student)

Pokud se zobrazí textové pole pro zadání klíče k zápisu, vložte relevantní klíč k zápisu, získaný např. od vyučujícího předmětu, a stiskněte tlačítko pro zapsání se do kurzu. Pokud pole pro zadání klíče chybí, do kurzu se lze zapsat i bez klíče k zápisu, pak pouze stiskněte tlačítko pro zapsání se do kurzu.

Enrolment key



Enrol me

Introduction to the University Information System (UIS) 14

- Login to UIS
- Change your password
- Personal timetable



Login on the main study page is.czu.cz/?lang=en

Login information will be sent to your email, or you can get it from IT Helpdesk

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UNIVERSITY INFORMATION SYSTEM

Česká zemědělská univerzita v Praze

» University information system

• Návod - Kontaktní centrum - student

Personal administration

- [Log in to the Personal administration of UIS](#) • [First log in to UIS instructions](#) • [System integrators](#)

Admission procedure

- [E-application form to study at CZU](#) • [Admission procedure results](#)
- [Pre-enrollment confirmation for application to study at CZU](#)

Information about CZU

- [Departments](#) • [Public document server](#)

Fill out your login details (username, password)

 Česká zemědělská
univerzita v Praze

UNIVERSITY INFORMATION SYSTEM

 » Log in to system

Log in to system

On this page you can log in University Information System. You use an assigned user name and a password. The password distinguishes upper case and low case letters. At the same time you can select after which period of inactivity the system logs you out.

 If you fail to log in or do not know the above mentioned information, please contact the IT Helpdesk CZU.

User name

xfapt005

Password

.....

Log in

Log out after 1 day of inactivity (change).

The next step is the change of your password! Without changing the password you won't be able to log into other information systems (studenti.czu.cz, moodle.czu.cz).



Česká zemědělská
univerzita v Praze

UNIVERSITY INFORMATION SYSTEM

» Personal administration



Your password was last changed by administrator or the system. You can change your password [here](#).



Public information portal

- Study plans
- Timetables
- Course catalogue
- Persons at CZU
- Departments



eAgenda

- Contact centre
- Room reservation
- eSurveys
- Trips abroad
- Economic information system Magion



Adjustment of the information system

- User settings
- Change photo
- Portlets in UIS
- Administration of My favourites menu



My College

- Student's portal
- Study application form
- Course Attainment Evaluation
- Course evaluation by students
- Overview of financing



Technology and its administration

- Setting of password to access the eduroam network



Information system set-up

- Change identity
- Password change**
- Link your account to UIS
- My operations
- Delegates set-up



Personal management

- Document server
- Mail box
- Document storage
- Noticeboard
- Tasks



UIS documentation

- UIS documentation
- System integrators
- Licence information
- Statistics of using UIS
- My operations



Protection of personal data

- Personal data check
- Approvals by user
- Personal data check statistics

Czech University of Life Sciences Prague

Faculty of Agrobiolgy, Food and Natural Resources



My College

- **Student's portal**
- Study application form
- Course Attainment Evaluation
- Course evaluation by students
- Overview of financing

Choose	Study ID	Faculty	Programme - Field of study	Progress of study	Register for examinations
	192164	FAFNR	B-ATZ Agriculture, Horticulture and Rural Development Rural Development [full-time], study group no. 1	enrolled	

Support of the selected study

Application on support of the selected study.





Personal
timetable



Academic
calendar
(weeks
overview)



Academic
year
schedule



Study
Department



Print the
registration
sheet



Print
enrollment
sheet



View and
print
study
overview



View the
State
Exams



Study
confirmation
form



Study
confirmation
form in
English



Course
evaluation
by
students

Timetable display

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Day	08:45-09:30	09:30-10:15	10:30-11:15	11:15-12:00	12:15-13:00	13:00-13:45	14:00-14:45	14:45-15:30	15:45-16:30	16:30-17:15	17:30-18:15	18:15-19:00
Mon	FTZ 115 / 2b-icard1,2 IBI011E Natural Resource and Agricultural Economics ⁽¹⁾ T. Pilařová		FTZ 115 / 2b-icard1,2 IBI011E Natural Resource and Agricultural Economics ⁽¹⁾ T. Pilařová		PEF EII EPEC3E Psychology of Personality and Social Psychology ^(11,12) H. Chýlová		A237 / 2b-sunrb APA39E Introduction to Soil Conservation and Protection ^(1,2) V. Penížek		A237 / 2b-sunrb APA39E Introduction to Soil Conservation and Protection ^(1,2) V. Penížek		A226 APA38E Soil Science ^(1,2,3) M. Spasic	
Tue	A132 / 1b-agrifob AAA29E Fundamentals of Agroecology ⁽²⁾ J. Holec		A132 / 1b-agrifob AAA29E Fundamentals of Agroecology ⁽²⁾ J. Holec						PEF E315 EPEC3E Psychology of Personality and Social Psychology ^(10,14,15) D. Heller			
Wed					FTZ 115 / 2b-icard1,2 IRI010E Tropical Crop Husbandry ⁽⁴⁾ O. Leuner		FTZ 115 / 2b-icard1,2 IRI010E Tropical Crop Husbandry ^(4,5) O. Leuner					
Thu							A237 APA38E Soil Science ^(2,3,6) L. Borůvka					
Fri												

FAFNR building A, 2nd floor,
room number A237

Lectures and seminars might be
in dashed lines. Select specific
dates/times and the lines will
become full



Česká zemědělská
univerzita v Praze

UNIVERSITY INFORMATION SYSTEM

 >> My College

Student's portal

Study – FAFNR N-FEEDEM pres [term 2, year 1], study period – SS 2023/2024 - FAFNR

My College

E-study record

My schoolmates

Study details

Map of my study

List of topics

Coursework submit

The table shows the studies commenced or completed at this university and the application icons relevant to the studies. The study and the study period you are working with at the moment can be found in the page subheader. If you have more than one study or study period use the grey bullet in the first column Choose to switch between them in the portal applications. When entering the Student's portal you are working with the active study (green bullet).

Choose	Study ID	Faculty	Study	Progress of study	Register for examinations	Registration/Enrollment
	320114	FAFNR	Animal Nutrition full-time	enrolled		



Changes in enrollment - SS 2023/2024

Students use this application to express their requirements concerning the courses they signed up for in the academic period.

Now you can work with courses available at the following departments.

Department	Study period	Beginning	End
Faculty of Forestry and Wood Sciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Agrobiology, Food and Natural Resources	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Department of Physical Education	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Institute of Education and Communication	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Engineering	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Rectorate	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Economics and Management	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Tropical AgriSciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Environmental Sciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59

A list of courses/subjects for which you are registered/enrolled will appear

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Courses registered and confirmed:

This table contains the courses enrolled for the student and information about them.

Code	Course	Fac.	Oblig.	Com.	Crd.	Lang.	Type	Timetable
AVA43E	Animal Physiology	FAFNR		Exm	5	eng	N	Se Thu 14:50-16:20 C111 Every week Le Thu 13:05-14:35 C111 Every week
AQA61E	Food Technology and Processing of Plant Products	FAFNR		Exm	5	eng	N	Se Wed 10:30-12:00 3.35 Every week Le Wed 08:45-10:15 3.35 Every week
ZEX108E	Fundamentals of Biology	FZP		Exm	6	eng	N	Le Wed 12:15-13:45 D226 Every week
ZEX103Z	Laboratory Methods	FZP		PassCD	5	eng	N	Se Fri 12:15-14:30 Z019 Every week
ABA15E	Plant Physiology	FAFNR		Exm	5	eng	N	Se Tue 15:45-17:15 A410 Every week Le Tue 14:00-15:30 A410 Every week
AEA01E	Zoology	FAFNR		Exm	5	eng	N	Se Fri 10:30-12:00 B120 Every week Le Fri 08:45-10:15 B120 Every week

Click here to choose a date for your lecture and seminar. The courses will then show as „selected“ in your timetable

Alterations compared to registered and confirmed courses

No alterations made.

Current enrollment sheet for period WS 2023/2024

Sel.	State	Code	Course	Fac.	Oblig.	Com.	Crd.	Lang.	Type	Timetable	Entered on	Limit	Order	Prerequisites
☒		AVA43E	Animal Physiology	FAFNR		Exm	5	eng	N	Se Thu 14:50-16:20 C111 Every week Le Thu 13:05-14:35 C111 Every week	21/09/2023 09:32:40	∞	8/12	
☒		AQA61E	Food Technology and Processing of Plant Products	FAFNR		Exm	5	eng	N	Se Wed 10:30-12:00 3.35 Every week Le Wed 08:45-10:15 3.35 Every week	02/10/2023 15:38:48	∞	18/21	
☒		ZEX108E	Fundamentals of Biology	FZP		Exm	6	eng	N	Le Wed 12:15-13:45 D226 Every week	21/09/2023 09:33:03	∞	24/40	
☐		ZEX103Z	Laboratory Methods	FZP		PassCD	5	eng	N	Se Fri 12:15-14:30 Z019 Every week	21/09/2023 09:33:27	∞	6/9	
☒		ABA15E	Plant Physiology	FAFNR		Exm	5	eng	N	Se Tue 15:45-17:15 A410 Every week Le Tue 14:00-15:30 A410 Every week	03/10/2023 14:03:42	∞	17/19	
☒		AEA01E	Zoology	FAFNR		Exm	5	eng	N	Se Fri 10:30-12:00 B120 Every week Le Fri 08:45-10:15 B120 Every week	02/10/2023 15:38:35	∞	9/10	



Subjects from other faculties

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Faculty of Tropical AgriSciences

- The semester is divided into 2 periods/blocks - BE CAREFUL WHEN PREPARING YOUR SCHEDULE!! – **pay attention to the footnotes under each timetable!!!**
- The “block teaching” means that there are two lectures and two seminars in one week, all of them are obligatory. But the course is taught only during the six weeks of the semester.

<i>1st block of teaching</i>	<i>10 February 2025</i>	<i>21 March 2025</i>
<i>2nd block of teaching</i>	<i>24 April 2025</i>	<i>1 May 2025</i>

Faculty of Economics and Management

- in case of block teaching, please pay attention and contact your teacher and faculty coordinator (Mr Dědina, dedina@pef.czu.cz)

In case of any problems (e.g. logging into UIS, Moodle) please contact our IT Helpdesk:

A banner for the IT Helpdesk. It features a large red rectangle on the left with the text "IT Helpdesk" in white. To the right of this rectangle is a grey rounded rectangle containing contact information. The text "Workplace IT HELPDESK" is at the top, followed by "Rectorate +420 22438 4444" and "Operating hours 7.30 - 16.00". A white first aid kit icon is in the top right corner of the grey box.

IT Helpdesk

Workplace
IT HELPDESK

Rectorate
+420 22438 4444

Operating hours
7.30 - 16.00

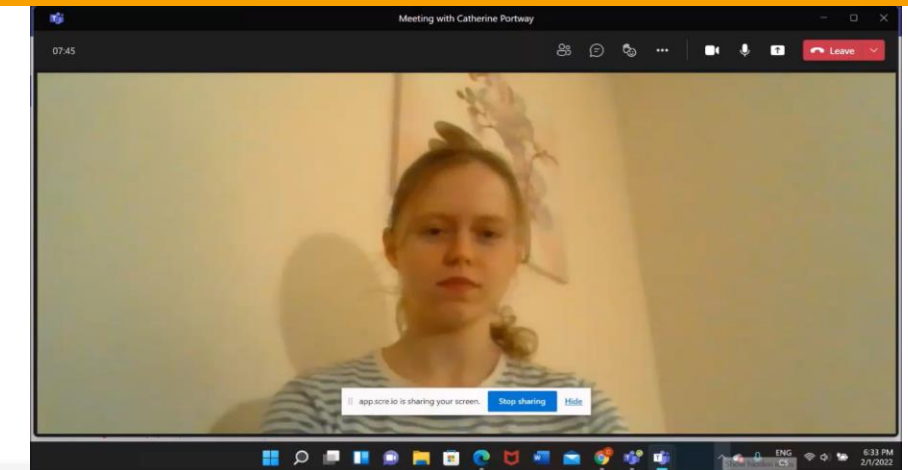
<https://www.oikt.czu.cz/en/r-16550-it-helpdesk>

Introduction to MS Teams and Moodle

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How to access MS Teams in case of online teaching:

1. Use your university email/prefix before @ to login to MS Teams, password is the same as your new password for logging into UIS.
2. Teams (based on subjects) in MS Teams would be created in case online teaching is introduced
3. You should then be able to see your subjects (one team for each subject) in MS Teams.
4. If you cannot see this or you change your subjects, please contact iro@af.czu.cz



Next Steps

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- **Change your password in UIS TODAY** – synchronisation of your new password can take up to two days
- **Log into Moodle and your university email** (e.g. xmump025@studenti.czu.cz) on <http://mail.studenti.czu.cz>
 - Read your university email frequently - important information will be sent during the year
 - Download **Outlook** mobile phone application and **Authenticator app** for your university email
- **Email sukovav@af.czu.cz by 13th of February:**
 - the name and the code of the subject you wish to delete and add to your timetable

A close-up photograph of a person's hand wearing a bright yellow nitrile glove. The hand is holding a small, young green plant with several serrated leaves. The plant's root system is encased in a dark, moist, mossy-looking substrate. To the left of the plant, a glass pane is visible, covered in numerous small, clear droplets of water, suggesting a humid environment. The background is blurred, showing more green foliage.

More information

Important websites

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- **ISIC card** - to obtain it your photo needs to be uploaded and approved in UIS (section Personal details check or Adjust information system change → photograph).
 - Collection in Card center of CZU Library
- <https://lib.czu.cz/en>
- <https://www.czu.cz/en/r-9188-study/r-9252-information-for-students/r-9270-guide-for-a-new-student>
- <https://www.czu.cz/en/r-17651-map-of-campus>
- <https://www.czu.cz/en/r-9190-international-relations/r-14521-incoming-exchange-and-erasmus-students>
- **Should you experience any problems during your study, please let us know straight away, we will do our best to resolve them with you.**

Free-time activities

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- CZU Sportcenter
- Arboretum (libosad)
- ESN – Erasmus student network
 - IG @esnczu



Study programmes in English

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> Admission procedure

> Apply for Study

> Faculty Merit Scholarship

Admissions coordinator

 Panušková Šárka
 Mgr.
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Double and Joint degree coordinator

 Portway Catherine Anne
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 ✉ iro@af.czu.cz
 ☎ +420 224 384 577

Contact person for PhD studies

 Makovcová Kateřina
 Ing. et Ing. Ph.D., DiS.
 ✉ makovcovak@af.czu.cz
 ☎ +420 224 384 586
 🌐 <http://home.czu.cz/m...>

Basic information about study programmes in English

Our Faculty offers two bachelor's programmes, three master's programmes and ten doctoral programmes, all fully taught in English.

Bachelor's study programmes	Duration	Start date	Annual tuition fee
Agriculture and Food	3 years (6 semesters)	October only	CZK 57 000
Sustainable Use of Natural Resources	3 years (6 semesters)	October only	CZK 42 000

Master's study programmes	Duration	Start date	Annual tuition fee
Natural Resources and Environment	2 years (4 semesters)	October only	CZK 84 000
Natural Resources Management and Ecological Engineering	2 years (4 semesters)	October only	CZK 114 000
Sustainable Agriculture and Food Security	2 years (4 semesters)	October only	CZK 114 000
Danube AgriFood Master	2 years (4 semesters)	see here	scholarships EUR 1400/month, tuition fee waiver

Doctoral's study programmes	Duration	Start date	Annual tuition fee
Doctoral - see here	4 years (8 semesters)	October	CZK 13 000

Bachelor's programmes



Agriculture and Food (B-AGRIFOB)



Sustainable Use of Natural Resources (B-SUNRB)

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Master's programmes



Sustainable Agriculture and Food Security (N-AGRIFOM)



Natural Resources and Environment (N-ENVIM)



Natural Resources Management and Ecological Engineering (N-NARMEEM)



Danube AgriFood Master (DAFM)



Welcome Session on Friday the 6th of February, 9:30 at the CZU Library



Faculty of Agrobiology,
Food and Natural Resources

University Full of Life

Thanks for your attention.

International Relations Office (IRO)

- **Bc. Veronika Šuková Erasmus Coordinator**
- **Bc. Catherine Portway**

Email: sukovav@af.czu.cz

Tel: 224 384 577

Room No. 120 (first floor) in building FAPPZ A

**Office hours: Monday - Friday: 8 – 12 AM,
Wednesday till 16 PM**



Faculty of Agrobiology,
Food and Natural Resources