**Change in the process of submitting hard copies of Theses**

In this academic year, based on the good experience of last year and in particular, to simplify the process and save time, the process of submitting **hard copies** of the thesis will be changed as follows:

According to the timetable, the student must submit his/her diploma thesis via UIS **by the 14th of April** 2022 (Thursday) and his/her bachelor thesis **by the 22nd of April** 2022 (Friday). **It is the student's responsibility to ensure that the printed version matches the electronic version in the UIS system.**

The thesis supervisor is obliged to check the correctness of the following formal data on the title page of the thesis after submission to the UIS system:

- Name of the University

- Name of the faculty

- Name of the department

- Title of the thesis

- Programme or field of study

- Name and titles of the thesis supervisor

- Name of the student

- Year of preparation

**The student will no longer hand in hard copies of the diploma thesis and bachelor thesis at the faculty department or the study department but will bring them directly to the final state examination (FSE). He/she must bring 2 hard copies of the thesis + 4 x summaries**

to the state final examination commision**. The summary include the title page, summary page, and keywords. If the student does not bring the hard copies to the exam, he/she will not be allowed to take the final state exam.**

doc. Ing. Miloslav Zouhar, Ph.D.

Vice Dean for Teaching and Information Systems